

Prudence Island Water District Board of Directors
Minutes of Meeting held 10/13/12

Call to Order.

Meeting called to order at 1:05 p.m. Present were Moderator Harry Sterling; Board Members George DeChambeau (Treasurer), Philip Brooks, and David Buffum (clerk Pro Tem). A quorum was present. Also present, System Manager Will Capron, Office Manager/Bookkeeper Donna Hammann.

Review and Approval of Minutes.

Philip Brooks moved, George DeChambeau seconded, to approve the minutes of September 8th 2012. Passed unanimously.

Philip Brooks moved, George DeChambeau seconded, to approve the minutes of September 22nd 2012 . Passed unanimously.

Treasurer's Report

Two items discussed for clarification.

Payment for use of "world Headquarters" moved from rent to leases column.

\$160 charge was a bill for reimbursement of Office Managers Ferry expenses for last nine months.

David Buffum moved, Philip Brooks seconded, to approve the treasurers report.

Passed unanimously.

Provisional Budget for 2012-2013

Budget format changed to include more categories for better identifying, income, expenses, and capital improvements.

Discussed and changed allocation of funds for some budget items to reflect expected changes in spending for upcoming year.

Will continue discussion of changes and vote to adopt at next meeting.

Goulet Well, Greer Tank Reports

PIVFD would like to take over the Goulet well so they can use it to refill the storage tank at the fire station. The property needs to be surveyed to make sure its not on private property so that the PIWD can transfer ownership to the fire department.

Chief Marshall will get it surveyed.

The Greer tank needs a booster pump installed to refill the tank.

Our system can't take the necessary increase in system pressure needed to refill the tank without causing a great risk of pipe failures in the system.

Estimated cost for this is \$1500.00

David Buffum made a motion to split the cost 50/50 with the fire department, Philip Brooks seconded, Motion Passed unanimously.

Website Report

Donna Hammann will work with Patty Richards to learn what is needed to take over the maintenance of the site.

Facilities Improvement Plan

Copies of the latest revised plan are missing sections 5&6.

Moderator Sterling to provide board members with this section before the meeting next week with Northeast Water Solutions.

Next Steps for Broadway Tank

This needs to be discussed in depth at the meeting with NE Water Solutions.

Shed Repairs

Board agreed that it would be best to have the shed repaired by outside contractors. Donna Hammann to follow up with local contractors.

Office Managers report

We currently have \$156,493.50 in the bank, and undeposited funds of \$1880.00.

27 shutoff notices went out.

An additional person requested to be put on the waiting list, and another person who sent in a request needs the plot designation clarified, Donna Hammann to follow up on that.

The Catholic Church asked verbally to be put on the list and Donna Hammann sent a request in August for them to send that request in writing. They haven't responded. George DeChambeau to follow up with the church request.

System Managers Report

20 samples for lead and copper were collected and submitted to DOH for analysis.

Third quarter Army camp well samples for SOC's were all below reporting limits except for dimethylphalate which was .1, last years sample was 1.

DOH requested a copy of our submitted form for radium 226 and 228 that was taken back in March for IS well# 1.

Disinfection of Army Camp well was successful and put back on line.

Wrote a response to the Sanitary survey with corrective action taken to seal Army camp well house and Indian Springs pumphouse. Delivered to Moderator Sterling for editing.

Installed curb stop at 029 Alice ave.

Repaired a double leak on Governor Paine rd.

Repaired a leak to 018 Pear tree ln.

System flushing of Homestead and Warnerville areas.

Had to stop flushing at Brown ln due to negative pressure at the Broadway pump house.

Monitored the Broadway pumphouse so the PIVFD could refill the tank located at the station.

Raised the RPZ 18" at the Greer Tank, and monitored the refilling which took a day and a half.

No leaks occurred during or after the refilling of the tank.

Demonstrated to Chief Marshall the procedure for refilling the Greer tank.

Painted well enclosures for IS 1 and 4.

Ran emergency generators under load and used portable generator to pump out water at Big Blue vault.

Removed out of service hydrants at the corners of Narragansett ave and Brown In and Narragansett ave and Pear tree In.

Cut grass and weed wacked where needed

Cut up branch which had fallen and was partially blocking access to Army Camp well.

Pasted shutoff notices to delinquent customers.

Talked with MR. Ferrari about possible use of Indian Spring dug well, he indicated it might be useful as a gravel packed well.

Cleaned out Indian Springs pumphouse.

Adjournment

George DeChambeau moved, Philip Brooks seconded, . passed unanimously.